



Guadalupe County Fire Marshal Office

Patrick Pinder, Fire Marshal

101 E. Court Street, Suite 208

Seguin, Texas 78155

(830) 303-8856



FIRE SUPPRESSION PERMIT CHECKLIST

Fixed Pipe Suppression Systems installed in Guadalupe County shall meet all requirements of the 2018 International Fire Code, local amendments, as well as all applicable NFPA Standards. All final systems testing and inspections will be witnessed by the Guadalupe County Fire Marshal's Office. The following is a checklist of information that should be used as an aid. This is not intended to address every code requirement.

1) Permit Application

2) Copy of License currently issued by the (Texas) State Fire Marshal's Office

System Designer

Contractor/Company

Installers

3) Submittal Packet (1 copy)

System Design Description

Manufacturer's Product Information Sheets of Listed devices

Flow rates of nozzles

Specifications for piping

List of Materials

Addressable Device List/Zone Legend

4) Plans Drawn to Scale (1 paper copy/1 digital copy)

Legend

North Arrow

Plans shall reflect the entire building/suite as well as the area of operation

All rooms labeled for intended use

Arrangement of appliances

Layout of piping

Nozzle arrangement

Location of pull station

Gas Shut off and/or Shunt trip

All exits and means of egress

System designers stamp with wet signature

5) Required Inspections

Pull Stations

Air Test

Fusible Link

Gas Shut off

Electric Shunt Trip

Alarm System Activation

TO BE COMPLETED BY THE FIRE MARSHAL'S OFFICE

Date Received: _____ Date Approved: _____ Permit # _____

Permit Amount: _____ Deputy Fire Marshal: _____



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Plan review process may take up to 10 business days. Incomplete plans may require that the plans be resubmitted. System acceptance inspections are required and should be requested 24 hours prior to requested inspection time. A re-inspection fee of \$50.00 will be assessed on systems that are not in complete compliance with all applicable codes. All devices will be tested in an approved manner.

INSTALLATION/MODIFICATION PERMIT AND AN APPROVED SET OF PLANS SHALL REMAIN AT THE JOB SITE AND PROVIDED TO INSPECTORS WHEN REQUESTED.

TO BE COMPLETED BY THE FIRE MARSHAL'S OFFICE

Date Received: _____ Date Approved: _____ Permit # _____

Permit Amount: _____ Deputy Fire Marshal: _____