

**RESOLUTION NO. 968-2024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS CALLING A GENERAL ELECTION TO BE HELD ON MAY 4, 2024, TO ELECT CITY OFFICERS; AND APPROVING AND AUTHORIZING CONTRACT DOCUMENTS AND PROCEDURES RELATED THERETO.**

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**WHEREAS**, as the laws of the State of Texas and the Universal City Charter require that a City election shall be held, the City Council of the City of Universal City, Texas (the "City"), deems it desirable to call the election hereinafter ordered.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UNIVERSAL CITY, TEXAS, THAT:**

1. OFFICIAL POSITIONS TO BE CONSIDERED: A general election shall be held in which the following positions shall be voted upon:

Mayor and Three (3) City Council Members  
(For a Two-Year Term Period)

2. JOINT ELECTION: The Election shall be held jointly, with the Bexar County Elections Administrator and the Guadalupe County Elections Administrator, pursuant Joint elections Agreements between both entities respectively and the City of Universal City, et al. The City Manager or their authorized designee is authorized to sign the Joint Election Agreement and related contract documents necessary to effect said election.

3. ELECTION DATE, ELECTION PRECINCTS, POLLING PLACES, and ELECTION JUDGES AND CLERKS: Said election shall be held on May 4, 2024, between the hours of 7:00 a.m. and 7:00 p.m., in the election precincts and polling places designated by the Bexar County Elections Administrator for Bexar County residents and the Guadalupe County Elections Administrator for Guadalupe County residents, and using the election judges and clerks appointed by the Bexar County Elections Administrator and Guadalupe County Elections Administrator respectively. Such date being a uniform election date as defined in the Texas Elections Code § 41.001, as amended.

4. EARLY VOTING. Early voting shall be conducted by personal appearance and by mail.

Early voting by personal appearance will begin on Monday, April 22, 2024, and end on Tuesday, April 30, 2024. Early voting by personal appearance shall be held for all precincts in the locations designated by the Bexar County Elections Administrator for Bexar County residents and the Guadalupe County Elections Administrator for Guadalupe County residents, and using the election judges and clerks appointed by the Bexar County Elections Administrator and Guadalupe County Elections Administrator respectively.

Early voting by mail for Bexar County Residents shall be through the Bexar County Elections Administrator, 1103 S. Frio, Ste. 100, San Antonio, TX 78207. The Early Voting Clerk for said election shall be Jacquelyn F. Callanen, Bexar County Elections Administrator.

Early voting by mail for Guadalupe County Residents shall be through the Guadalupe County Elections administrator, 215 S. Milam, Seguin, Texas 78155. The Early Voting Clerk for said election shall be Lisa Hayes, Guadalupe County Elections Administrator.

5. ELECTION OFFICER. The Election Officer shall be the point of contact for the Bexar County Elections Administrator and the Guadalupe County Elections Administrator relating to the Universal City General Election for the purposes of ballot proofing and approval, receipt of early voting and Election Day information, final election returns and for any other function necessary for the Bexar County Elections Administrator and Guadalupe County Elections Administrator to effect the City's election. The Election Officer shall be Maribel Garcia, Deputy City Clerk.

6. QUALIFIED VOTERS. All resident, qualified electors of the City shall be entitled to vote in said election.

7. ORDER AND NOTICE. The Mayor shall issue all necessary orders, writs and notices for


said election in accordance with the Texas Election Code.

**PASSED AND APPROVED THIS 6<sup>TH</sup> DAY OF FEBRUARY 2024.**



**CITY OF UNIVERSAL CITY, TEXAS**

**APPROVED:**

  
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John Williams, Mayor

**ATTEST:**

  
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Maribel Garcia, Deputy City Clerk