



Guadalupe County Fire Marshal Office

Patrick Pinder, Fire Marshal

101 E. Court Street, Suite 208

Seguin, Texas 78155

(830) 303-8856



The following fees are hereby established for obtaining permits from the Guadalupe County Fire Marshal's Office. Acceptable forms of payment are check (made out to Guadalupe County), cash or credit card. Fees will be paid prior to the start of the particular process for which the fee is charged. All fees paid to the Guadalupe County Fire Marshal's Office are **non-refundable**.

Fee Schedule – Effective Date: 1/30/2018

(1) Building permit:

This fee is for processing building plans submitted for approval, and will be paid at the time of submission of the plans.

The base fee for all submitted plans and specifications is \$30.00.

Projects with a valuation over \$1,000.00 will use the following table:

Project Valuation Fee

\$1,000.00 and less = \$30.00

\$1,000.00 up to \$50,000 = \$30.00 for the first \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.

\$50,000.00 to \$100,000.00 = \$275.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00

\$100,000.00 to \$500,000.00 = \$485.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.

\$500,000.00 and up = \$1,765.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof.

(2) System permits.

a. Fixed pipe suppression system permit: \$50.00

b. Fire sprinkler system permit:

\$150.00 for systems with up to 200 heads

\$0.50 for each additional head

\$1,500.00 maximum fee.

c. Fire alarm system permit:

\$150.00 for systems with up to 200 initiating and/or signaling devices

\$0.50 for each additional initiating and/or signaling device

\$1,500.00 maximum fee



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d. Standpipe/water supply permit: \$100.00 per system when not installed in conjunction with new building construction.

e. Smoke control system permit: \$75.00 for each system.

f. Modification permit: \$75.00

Includes: Existing sprinkler systems (up to twenty sprinkler heads)

Existing alarm systems (up to ten initiating/signaling devices)

(3) Flammable Combustible and Gas Permits and Fees

a. Underground Fuel Tank Installation/Removal (per tank – including LPG): \$120.00

This fee will be assessed for witnessing the installation and pressure test of modified or newly installed fueling system supply lines and/or dispensers.

b. Aboveground Fuel Tank Installation/Removal (per tank – including LPG): \$120.00

This fee is for inspecting each aboveground fuel tank to ensure continued safety and compliance with the adopted Fire Code requirements.

c. Fuel Dispensing Facility Inspection and Registration: \$75.00

This fee is applicable for the registration of all facilities in unincorporated Guadalupe County where flammable or combustible liquid or gas are dispensed. This fee includes the annual fire/safety inspection.

d. Preliminary plan review: \$60.00 per hour for the preliminary review of plans, which have not been submitted for approval for which no permit has been issued.

e. Re-inspection / retest: \$50 for each re-inspection. This fee shall be paid before any subsequent inspections are made.

f. Triple permit fees. The fire code official may impose a triple permit fee when he finds that a condition, activity or occupancy requiring a permit exist and no permit has been issued by the fire code official.

g. Site plan approval and permit.....\$100.00

h. Permit Renewals: \$50.00

This fee is for permits that have not expired and are being renewed for an additional 180 day time period. If permit has expired, submittal of original permit fee is required to renew the permit.

(4) Fireworks Permits

a. Fireworks. An operational permit is required each season for the manufacture, storage, handling, sale or use of any quantity of fireworks or pyrotechnic special effects.

i. Fireworks retail stand.....\$100.00



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ii. Fireworks indoor sales site.....\$150.00

The fee will be a one-time fee for both Fourth of July and for New Year’s Fireworks sales. If additional dates are added the fee is subject to increase by \$50 dollars for a retail stand and \$75 Dollars for an indoor sales site per date added.

b. Retail Fireworks Site Inspections.....\$100.00

This fee is for the inspection of retail fireworks sites (stands and indoor sites) to ensure compliance with the adopted Fire Code and HB 3907 and minimum safety standards adopted by the state. This fee is only charged once per calendar year for each retail fireworks site. If several retail fireworks stands are chained together to form one continuous stand, each stand will count as an additional building.

c. Pyrotechnic/Flame Effects Authorization.....\$125.00 (per event)
Public display, proximate audience, (indoor or outdoor)

The fee is for the review of a proposed pyrotechnics or flame effect display, inspection of the proposed display site, and to verify the Pyrotechnician or Flame Effect Operators’ license. This fee is applicable for any public or private fireworks display utilizing any class of regulated fireworks or flame effects devices. The fee does not include the fees for a Fire Watch that may be required by the Fire Marshal.

(5) License inspections:

State licensed facilities that require annual fire inspections for operational permits. Non-profit or government organizations are exempt from this section.

i. Daycares...\$50.00

ii. Nursing or care centers...\$150.00

iii. Hospitals...\$200.00

iv. Institutional restrained ...\$200.00

v. Licensed in home facilities ...\$50.00

vi. Foster homes or adoption centers ... exempt

vii. Business/Mercantile inspection with certificate of compliance ...\$150.00

viii. Change of Occupancy Use... \$75.00

This fee covers the required inspection necessary to ensure compliance with the adopted Fire and Building codes and issuance of a new Certificate of Compliance for an occupancy area that has changed from one occupancy/business use to a new occupancy/use.

ix. Mobile Vendor Inspection and Registration ...\$75.00 (annual)

This fee is applicable to all mobile food service vendor vehicles operating in unincorporated Guadalupe County for the registration and inspection of the fire safety features of the vehicle.

(6) Operational Permits

a) Amusement Buildings.....\$100.00

b) Carnivals and Fairs.....\$200.00

(Non-profit exempt)

c) Temporary Structure Permits larger than 400 sq. ft. = \$75.00

This fee is for registration of temporary structures (tents, canopies, construction trailers, etc.). An inspection of the structure is also required to ensure compliance with the adopted Fire Code requirements. An additional Fire/Safety Inspection fee will be assessed for the inspection (refer to fee below). Valid for up to 365 days (1 yr.). Any temporary structure permit issued to a registered non-profit will be exempt from the permit fee.



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d) Places of Assembly Fee (Defined in Chapter 2 Of IFC 2006)

- i. 0 – 500 ppl No Fee
- ii. 501 -750 ppl \$ 50.00
- iii. 751 – 1,200 ppl \$100.00
- iv. 1,201 -5,000 ppl \$ 150.00
- v. 5,000-10,000 ppl \$300.00
- vi. 10,000 -25,000 ppl \$600.00
- vii. 25,000 or more people \$750

This fee is an operational fee valid for up to 365 days (1yr.) This Fee will also include two inspections of the facility to ensure compliance with the adopted Fire Code requirements.

(7) Taxing Entities Building Permit Fee.

The fee for processing building plans submitted for approval by a taxing entity authorized to impose taxes within and upon residents of Guadalupe County, Texas, are as follows:

The base fee for all submitted plans and specifications is \$20.00. The fee shall be paid by the taxing entity at the time of submission of the plans.

Taxing Entities will receive a 50% discount for Building Permit Fees.

Taxing Entities for purposes of the Guadalupe County Fire Codes are defined to include school districts, emergency service districts, municipalities, or other entities authorized by state or federal statute to levy a tax within and upon residents of Guadalupe County, Texas, for the purpose of yielding revenue to serve legitimate public purposes for the benefit of Guadalupe County tax payers.

Project Valuation	Fee
\$1,000.00 and less	\$30.00
\$1,000.00 up to \$50,000.00	\$30.00 for the first \$1,000.00 plus \$5.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,000.00 to \$100,000.00	\$275.00 for the first \$50,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,000.00 to \$500,000.00	\$475.00 for the first \$100,000.00 plus \$3.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,000.00 and up	\$1,765.00 for the first \$500,000.00 plus \$2.00 for each additional thousand or fraction thereof

(8) Miscellaneous Fees.

a) Copies of Reports: \$5.00 each plus an additional \$0.10 per page after 10 pages

b) Duplicate Document Fee: \$25.00

This fee will be assessed for replacement of required Permits, Certificate of Compliance or Fire Inspection Reports.



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c) Rescheduling Fee: \$60

This fee is required when an appointment for an inspection is cancelled less than 4 hours prior to the appointment time.

(19) Services Fees, Penalty Assessment, and Fines

A. Fire/Building Code Fines

Code	Section	Offense Title	Fine
Fire	104.11.2	Obstruction or Hindering fire Department operations of the fire investigations	\$500 + Court Cost
Fire	105.3.3	Occupancy prohibited- no certificate of occupancy	\$500 + Court Cost
Fire	105.3.5	Failure to post required permits	\$150 + Court Cost
Fire	107.5	Rendering required fire protection systems inoperable	\$500 + Court Cost
Fire	107.6	Overcrowding, allowing occupancy to exceed legally posted limit	\$500 + Court Cost
Fire	109.1	Unlawful acts, failure to obtain required permits or authorizations	\$250 + Court Cost
Fire	110.1.1	Unsafe Conditions- inadequate means of egress, or condition dangerous to human life, public welfare, or public safety. Unsecured vacant structure	\$500 + Court Cost
Fire	305.1	Improper clearance from ignition sources	\$150 + Court Cost
Fire	307.1.1	Prohibited open burning that is offensive or objective or of regulated materials	\$150 + Court Cost
Fire	310.2	Smoking in prohibited and unsafe area	\$500 + Court Cost
Fire	310.7	Improper discarding of lighted materials	\$150 + Court Cost
Fire	503.4	Obstructing Fire apparatus lane or access way	\$250 + Court Cost
All other violations of the Fire Code are \$150.00 + Court Cost			
Fines are forfeitable on the first offense and mandatory appearance is required on the second offense			

B. Penalty Assessment – Misc. Violations

Offense	Time	Penalty Assessment
Failure to Obtain Required Permit as Required by Section 105.1 of adopted Fire/Building Code	1st Offense	Double Original Permit Fee
Failure to Obtain Required Permit as Required by Section 105.1 of adopted Fire/Building Code	2nd Offense or More	Three Time Original Permit Fee

(3 HOUR MINIMUM)

All fees will be paid out to the individual in the chart listed below.

C. Fire Watch/ Crowd Management Fees

Fire Dispatcher (if required)	\$30.00 per hour
Fire Inspector, Fire Investigator, or Firefighter	\$40.00 per hour
Supervisor or Fire Department Officer	\$45.00 per hour
Administrator or Chief Officer of Fire Department	\$50.00 per hour



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