DEVELOPMENT (FLOODPLAIN) PERMIT
FOR NEW STRUCTURES

ALL ACTIVITY IN THE FLOODPLAIN OR FLOODWAY MUST BE PERMITTED

THE FOLLOWING ITEMS ARE REQUIRED FOR STRUCTURE LOCATED IN THE FLOODPLAIN:

1. COMPLETED DEVELOPMENT APPLICATION
2. ELEVATION CERTIFICATE (Produced by a Professional Engineer or Surveyor)
3. APPROVED 911 ADDRESS (Obtain from Guadalupe Road & Bridge Department)
4. ABSTRACT CARD (Obtain from Guadalupe Appraisal District)
5. PROOF OF OWNERSHIP (Recorded deed if owner’s name is different from abstract card)
6. FULL SET OF PLANS (Plumbing, Electrical and Base Flood Elevation shown)
7. SEPTIC SYSTEM DESIGN (Septic design layout by a RS or PE)
8. DRIVEWAY PERMIT (Obtain from Guadalupe Road & Bridge Department or TXDOT)
9. FEE:
   $150.00 for Single-Family Residence or other activity
   $250.00 for Commercial
10. BUILDING PERMIT (Only if commercial or multi-family; issued by Guadalupe County Fire Marshal)

IN ADDITION TO THE ABOVE LIST, SUBMIT THE FOLLOWING IF THE STRUCTURE IS LOCATED IN THE FLOODWAY:

1. NO-RISE CERTIFICATE (Produced by a Professional Engineer)
   “No-Rise” certification certifies that the proposed development will not affect flood heights. The certification must be supported by technical data which is based on the same computer model used to develop the delineated floodway on the current Firm.

ALLOW 5-7 WORKING DAYS TO PROCESS APPLICATION
APPROVED PERMIT IS GOOD FOR 1 YEAR
FLOODPLAIN DEVELOPMENT PERMIT APPLICATION
GUADALUPE COUNTY ENVIRONMENTAL HEALTH
P: 830-303-8858 / F: 830-372-3961

Property Address: __________________________ City/ST/ZIP: __________________________

Gate Code: ______________ Property Tax ID: __________________ County Precinct: __________

Subdivision: __________________________ Section: __________ Block: __________ Lot: __________ Acreage: __________

**********************************************************************************************************

PROPERTY OWNER:

Name __________________________________________________________

Address ______________________________________________________ City/ST/ZIP: ______________

Phone (____) __________________ / Cell (____) __________________ / Fax (____) __________________

Email Address: ________________________________________________

**********************************************************************************************************

CONTRACTOR / ENGINEER:

Name __________________________________________________________

Address ______________________________________________________ City/ST/ZIP: ______________

Phone (____) __________________ / Cell (____) __________________ / Fax (____) __________________

**********************************************************************************************************

PROJECT DESCRIPTION:

☐ ESTIMATED COST OF CONSTRUCTION: $ ____________________________ (Bid & Affidavits attached)

**********************************************************************************************************

By signing this application, I acknowledge the flood insurance maps and other data used by Guadalupe County in evaluating flood hazards for the proposed developments are considered reasonable and accurate for regulatory purposes and are based on the best scientific and engineering data available. Greater floods can and do occur, and flood heights may be increased by man-made or natural causes.

By signing this application, I certify that I am the property owner and possess the land rights necessary to make the permitted improvements on said property.

Please read the following and initial:

_____ Only parking, access and storage are allowed below the base flood elevation (BFE) – No Living Area;

_____ All enclosures/ side walls below BFE must be properly vented;

_____ All mechanical, electrical and plumbing components must be elevated above BFE;

_____ Finished Base Flood Elevation Certificate is required after structure is complete;

_____ Start of construction is required within 180 days from the date of approved permit.

_____ Permit expires 1 year after date of approved permit.

PROPERTY OWNER’S SIGNATURE __________________________ DATE __________________________

APPROVED BY GUADALUPE COUNTY CFM __________________________ DATE __________________________

❖ Application MUST be signed and initialed by property owner