

# FY 2019 Budget Calendar



# Guadalupe County, Texas

## May 2018

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## April 2018

April 10	Approve the budget calendar for Fiscal Year 2019. Distribute budget packets by email to Departments
----------	---

## May 2018

May 15	Determine Salary Grievance Committee, Local Govt Code 152.014, and request Grand Jury listing from the District Clerk
--------	---

**May 17** **Deadline for budget request forms to be returned.**

## June 2018

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## June 2018

June 5	Select Grievance Committee and notify members of committee
--------	--

June 15	Distribute requested budgets to Commissioners Court
---------	---

## July 2018

<b>July 9-20</b>	Continue -Review of Requested Budgets with County Judge
------------------	---

July 25	Deadline for Chief Appraiser to certify rolls to taxing units
---------	---

Calculation of effective and rollback rates, statement and schedules; submission to governing body

## July 2018

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## August 2018

August 7	County Judge's Proposed Budget given to Commissioners
----------	---

<b>August 13-15</b>	County Judge Reviews Preliminary Budget with Commissioners Court
---------------------	--

August 14	Approve publication of proposed increases of salaries, expenses or allowances for elected county or precinct officials and approves publications
-----------	--

*August 17* *Publish in a newspaper of general circulation in the county a notice of any elected county or precinct officials salaries, expenses or allowances that are proposed to be increased; and the amount of the proposed increase (must be publish 10 days prior to meeting)*

August 21	Meeting of Commissioners Court to discuss tax rate; if proposed tax rate will exceed the effective tax rate, take record vote and schedule two public hearings (Public Hearings 8/28/18 & 9/04/18)
-----------	--

*August 26* *Publish "Notice of Public Hearing on FY19 Budget" 10-30 days before the hearings (Public Hearing 9/18/18)*

August 28	Set salaries, expenses, and allowances of the elected county and precinct officers (Notify elected officials of salary; protests must be received by the County Judge within 9 days)
-----------	--

**File proposed budget** with County Clerk and make it available for public inspection at least 15 days prior to public hearing  
1st Public Hearing on 2018 Tax Rate

## August 2018

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## September 2018

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

## September 2018

September 4	2nd Public Hearing on 2018 Tax Rate. Schedule and announce a public hearing to adopt 2018 Tax Rate (3 to 14 days from this date)
-------------	--

September 18	To ratify the increase, in the county's FY19 Budget, in revenue from property taxes which will be more than the previous year (Local Govt Code §111.008c)
--------------	---

Public Hearing on FY19 Budget; at conclusion **adopt FY19 Budget**

Adopt 2018 Tax Rate